



# NVQ Level 2 in Team Leading

## Gain a nationally recognised vocational qualification in Team Leading

NVQs are work-oriented qualifications that assess not only knowledge and understanding, but also measure a candidate's performance in the real work environment.

NVQs in Team Leading are based on national occupational standards developed by the Management Standards Centre – the Government approved standards setting body for management.

### Level 2 NVQ in Team Leading

The Team Leading NVQ has a flexible structure that allows candidates to gain recognition for the skills required in their specific job role. Where training needs are identified, these can be addressed at work through targeted workshop training and one-to-one tutor support. Credit can be gained for past achievements where they relate to the NVQ standards.

The level 2 qualification in Team Leading is aimed at team leaders and supervisors, or candidates with responsibility for the work of others. The programme will assist candidates in developing strategies at both personal and team level that will improve overall effectiveness.



Our programmes are flexible and tailored to individual needs comprising a blend of classroom training, with just the right amount of individual support to gain a first time pass. The content can also be designed to deliver specific business outcomes.

To find out more, call our management training advisors on **020 3008 8547**

or email [info@SkillsTeam.com](mailto:info@SkillsTeam.com)

### The 12 week programme comprises:

- An individual skills diagnostic and learning plan
- A tailored programme of training to prepare for assessment
- Three full-day workshops
- Dedicated support from experienced assessors

To achieve a full award a candidate must complete 4 mandatory units plus 2 optional units – a total of 6 units.

#### Mandatory Units

A1	Manage your own resources
B5	Provide leadership for your team
D1	Develop productive working relationships with colleagues
E5	Ensure your own actions reduce risks to health and safety

#### Optional Units

C1	Encourage innovation in your team
D5	Allocate and check work in your team
D7	Provide learning opportunities for colleagues
D8	Help team members improve performance
D12	Participate in meetings
F5	Resolve customer service problems
F7	Support customer service improvements

*"The trainer was extremely helpful and very patient and brought me up to speed for my assignment"*

*"I feel far more confident now. I've got a great team who were really supportive in helping me to get my qualification"*